Concept Note Contents and Instructions

This concept note template is used ONLY for the HU Grand Challenge Research Grant pre-application.

1. Researchers profile – completed via research grant management system
2. Five-page concept note – uploaded as a Microsoft Word file type

1. Title

- The title of the Research Proposal must reflect clearly and succinctly the area of the research that is to be embarked on. The title should be self-explanatory when standing alone.

2. Introduction

- Indicate and justify the Grand Challenge(s) that the research project aims to address
- Describe the local and national relevance of the challenge that the proposed project aims to address in terms of solving the societal problem and/or advancing knowledge
- Describe the feasibility of the project taking in to account available human resource, finance, research facilities, etc

3. Objectives

- General and specific objectives of the research-The specific objectives should have both research and impact related objectives

4. Materials and Methods/Methodology

- Provide clear outline of the research approach, method and implementation plan
- Describe extent and appropriateness of the proposed research approach and method to address the identified research gaps

5. Expected Outputs and Impact

The following issues should be clearly addressed:

- The research project milestones and deliverables semi-annually or at least yearly during the project timeframe that will help to follow project progress and determines the continuity of the project
- Potential societal impact of utilization of the proposed research outputs.
- Research outputs in terms of publications on high quality journals

- Provide key indicators of how the expected outcomes will be measured.
- The research result dissemination and communication strategy for the intended users.

6. Work Plan and Budget breakdown

- Provide realistic timeframe
- Provide reasonable budget (500,000 - 1,000,000 per year) and (2,000,000 to 4,000,000 ETB per project)

7. References

Your proposal must be formatted as follows:

The concept note should not exceed 5 pages (12 pts, Times New Roman, 1.5 spacing, 1 inch margin in all sides) and Microsoft Word file type. Strictly stick to the proposal writing format. *A proposal which doesn't follow the format will be rejected and will not be considered for evaluation.*